

**Minutes of the  
Jefferson County Solid Waste Authority Meeting  
November 24, 2025**

**Members Present:** Dr. Peter Vila, April Cogle, Ray Bolyard, Erin Cimbald, David Tabb

**Members Not Present:** Jim McGowen

Dr. Vila called the meeting to order at 7:00pm on the 24th day of November 2025.

**Guest Visitor(s):**

**Minutes:** Minutes were reviewed for the October meeting. Mr. Bolyard moved to approve the minutes. Mrs. Cimbald seconded. Unanimous.

**Financial Report:** Ms. Cogle presented the financial reports. Financial reports had no cause for major concern. Mr. Tabb moved to approve, and Mrs. Cimbald seconded the motion. Unanimous.

**Tonnage Report:** The board presented with a copy of the Jefferson County Transfer Station Monthly Tonnage Report. Mr. Tabb moved to accept the Tonnage Report. Mrs. Cimbald seconded. Unanimous.

**Director notes:** Ms. Cogle gave the director's report. Ms. Cogle let the board know that PE has planned a power outage for the next day. A contingency plan was put in place to keep the transfer station up and running. Ms. Cogle also brought up the latest DEP inspection. It was also brought up that the transfer station needs additional signage stating visitors must check in at the scale house for safety issues. Dr. Vila asked about having all the information about the leased plot of land so that Mr.

Shepherd can survey. The board also asked for Ms. Cogle to email David Darnell about an update for the yearly audits.

**New business**: Dr. Vila has been researching an update to the weighing software. He shared with the board the options for the update. He presented the options to the board and is hoping to have a decision soon.

Mr. Tabb made a motion to adjourn, seconded by Mrs. cimbal and passed unanimously. The meeting adjourned at 8:31 pm. The next meeting scheduled will be January 26, at 7:00pm.